

**Job Posting**  
**Religious Education Coordinator**  
Unitarian Universalist Church of the Restoration  
6900 Stenton Avenue, Philadelphia, PA 19317

**Date Posted:** June 15<sup>th</sup>, 2017

**Open Until:**

**Position:** Religious Education Coordinator

**Church size:** Small <150 members

**Job Type:** Part-Time – 12 hours/week

**Hiring Start Date:** Sep. 1, 2017

The Unitarian Universalist Church of the Restoration is looking for a part-time (12 hours/week) Religious Education Coordinator. The RE Coordinator will teach lessons directly and coordinate nursery care providers and volunteers in providing a high-quality Unitarian Universalist program for our children and youth. The RE Coordinator will report to the Minister. This is a ten-month/year position, with a budgeted salary of \$10,400. Hours will include preparation time during the week and Sundays.

**Responsibilities:**

- Will implement weekly RE for preschool and school aged members on Sunday morning.
- Class material preparation, and regular teaching
- Will participate in worship with children, including multigenerational worship
- Scheduling, and volunteer recruitment
- Provides clear, ongoing written and verbal communication with the congregation, children, parents and guardians, the RE Committee and staff
- Growth of program
- Work in collaboration with Minister, UUCR Board, church staff and RE Committee
- Maintain enrollment, attendance and safety records

**Requirements:**

- Experience in education; experience with religious education a plus
- Successful completion of background check
- Enthusiastic about implementing a flexible, multigenerational religious education program, based on a family ministry model
- Familiarity with Unitarian Universalist Principles
- Up to date security clearances in full compliance with Pennsylvania law

Please send resume, with cover letter and three letters of reference to Desiree Hannah at: Unitarian Universalist Church of the Restoration, 6900 Stenton Avenue, Philadelphia, PA 19150, or [office@uurestoration.us](mailto:office@uurestoration.us) Deadline for application is August 1, 2017.