

Unitarian Universalist Church of the Restoration
Minutes of the monthly board meeting
October 1, 2017

Present: Tim Styer, Moderator (TS); Stephen Workman, Secretary (SW); Fern Culhane, (FC) Assistant Moderator, Anne Arfaa (AA); Wayne Boyd (WB), Sandy Fulton, (SF) and Jesse Richardson (JR).

Unable to attend: Len Rieser, Treasurer (LR)

Tim Styer began at 12:40 a.m. with a reading by Richard Gilbert.

Approval of September 10, 2017 minutes: Motion to approve (WB), seconded (FC)
Motion approved

Financial Update: TS presented on behalf of LR. Cashflow is good, payroll is healthy, although pledges are slower than to come in than ideal. FC proposes sending out reminder statements for bids made at the previous auction that have not yet been remitted.

Search Committee update: The decision is not to recommend candidate Anthony Johnson, who preached a sermon on Thursday, September 14. A second candidate who had been under consideration declined to pursue a candidacy, as she is seeking a full-time position. FC proposes a vote at the congregational meeting to endorse the members of the current Search Committee and their efforts to date. AA, a member of the search committee, believes that taking time and being methodical is more important than selecting a minister who is not best for our congregation. FC feels that selecting the best candidate will require a greater financial commitment on the part of the congregation. TS affirmed that we need to initiate a strong plan to put this into action. It is likely that we will not have a candidate until after the current fiscal year.

Board Liaison Assignments:

AA, liaison for the worship associates, reported that planning continues with Sunday Services, coordinating with the music director, and guest ministers. The choir has a new repertoire is being planned when Jane Hulting is not directing. Marianne and Len continue to contribute.

SF is preparing monthly, rather than weekly, updates regarding social justice with support from Desi Hannah.

RE Update:

A candidate, Joanna Smith, who has a UU RE background, will be interviewed this Wednesday. The team will be TS, Linda Hansell, Linda PJ, and Janice Rowland. Referred by Chrissie Erickson-Owili. She has submitted a detailed, professional letter, which TS read to the Board.

Sarah Ahrens report to the congregation is expected in November.

FC has drafted an agreement for Isabel Rieser and Jyl Sutherland that will be signed by the two incumbents in the child-care position.

Request by Dawn Star Sarahs-Borchelt:

The family of Bob Holtzman would like to have a memorial plaque dedicated to Bob. The request was referred to the Building and Grounds Committee, who have agreed it may be hung in Hale Lounge. Building and Grounds also looked into the possibility of interring Bob's ashes in the garth. The city of Philadelphia has no regulation in opposition, and the Commonwealth of Pennsylvania allows ashes to be interred on private property. The consensus is that we may honor the request.

PUC Weekend: FC needs to report on the number of children registered in the RE program, and this year's RE curriculum. As there is no RE director, there has been no official registration, but five children are in regular attendance.

Motion: that the board affirm the five attending children as officially registered members of Restoration's Sunday School (FC). Seconded (SF).

Motion unanimously approved.

Cody Poerio and Fern Culhane are delegates representing Restoration; Julie Bradburd is a member delegate.

Greater Philly Cluster: FC announced two upcoming workshops; one on Gerrymandering and Fair Districts at USG on October 7, and one on leadership development in March.

Security Manual:

Committee met during the 1st half of the year: Jo Green, Larry Hain, Jane Hain, Sandy Fulton, Stephen Workman
Key elements:

- Physical Measures
 - Locks are installed on all windows.
 - Valuable objects cannot be seen through windows from the outside.
 - Grade-level, basement windows, and entrance doors are kept free of shrubbery and other obstructions, which provide a hiding place.
 - Exterior dusk-to-dawn lighting is used on all sides of the building.
 - Security cameras shall be installed where needed.
 - All emergency evacuation routes are clear of obstruction.
- Lists of members of the church and local emergency services that may be contacted in an emergency are posted.
- Health Emergencies: First aid kits are placed in the three second floor classrooms, first floor duo room, and basement kitchen.
- Active Shooter Emergency: Instructions are specified.
- Unarmed Hostile Intruder Emergency: Instructions are specified.
- Child Protection Emergency: Instructions are specified.
- Bomb Threat Emergency: Instructions are specified.
- Fire Emergency
- Criminal Activity / Theft / Vandalism.

- Implementation
 - Committee to be established.
 - Key elements to be reviewed annually.
 - Instructions, lists and diagrams appended.
 - Training sessions to be planned.

Board approval requested to oversee implementation, training, and ongoing updates.

Town Hall Meeting:

Updates to search committee, RE search, vote to suspend by-laws to invite Terry Williams into membership, and review of Security Manual will be presented.

MISC: SF asked that a caring or pastoral care committee might be revived. TS has longstanding plans to speak with David Dubbeldam about this. FC asked whether we might set funding aside to bring David Dubbeldam, Flo Gelo, and others to assist.

W.T. Dikeman Entryway:

SW is moving forward with creation of a plaque dedicating the vestibule in Bill's honor as approved at the September board meeting

Board Retreat:

Discussion to hold a church retreat on a weekend, beginning on Friday evening and lasting through Saturday. Looking at dates in December, potentially with Andy Lamas as facilitator. TS will inquire at Germantown Friends or Chestnut Hill Friends.

Action Items:

FC to get contracts for child care employees to TS for signature

FC to forward workshops available through CIRG

FC to share PUC congregation report

SW to send out Security Manual to Board members for review

SW to forward invitation to the members for Desi to send out no later than Wednesday, October 4th

TS to speak with David Dubbeldam regarding organization of a pastoral care committee.

SF to reach out to former caring committee members for recommendations of ideas to be considered by a new committee

SF to continue auction publicity

SF to continue monthly Justice Committee updates

Motion to adjourn was unanimous